

COMMENT TELECHARGER UN DOSSIER ?

Plateforme Funding & Tenders

cidem^{.org}

Comment télécharger un dossier ?

Qu'est-ce qu'un dossier ?

Le dossier ou « call document » est un document détaillé contenant **l'ensemble des informations relatives à un appel à projets** en particulier.

On y trouve les objectifs, le budget disponible, le calendrier des échéances, les critères d'éligibilité, les formalités juridiques et financières de la subvention, etc.

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Étape 1 : Chercher les appels CERV sur le site Funding & Tenders

1) Se rendre sur le **portail du site Funding & Tenders.**

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home>

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2) Taper « CERV » dans la barre de recherche et lancer la recherche.

https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home

European Commission | Funding & tender opportunities
Single Electronic Data Interchange Area (SEDIA)

English EN Register Login

SEARCH FUNDING & TENDERS HOW TO PARTICIPATE PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT

Find calls for proposals and tenders

CERV Search

ERA corona platform Brexit info Report fraud

EU Programmes

Asylum, Migration and Integration Fund (AMIF)	Border Management and Visa Instrument (BMVI)	Customs Control Equipment Instrument (CCEI)	Citizens, Equality, Rights and Values Programme (CERV)	Creative Europe (CREA)	Customs Programme (CUST)
Digital Europe Programme (DIGITAL)	Europe Direct (ED)	European Defence Fund (EDF)	European Parliament (EP)	European Solidarity Corps (ESC)	Erasmus+ Programme (ERASMUS+)

News

23 Jun, 2021
Coronavirus: Commission launches the Coronavirus Global R&I Collaboration Portal
At the European Research and Innovation Days today, the European Commission launched a new coronavirus collaboration portal that offers matchmaking opportunitie...

23 Jun, 2021
Online-Sessions: Creative Europe MEDIA and Cross-sectoral
The European Education and Culture Executive Agency (EACEA) will organise online info sessions to explain the new funding opportunities and application process....

18 Jun, 2021
Information Session for the EaSI National

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Étape 2 : Parcourir la liste d'appels à projets et sélectionner celui qui vous intéresse.

CPV code (Tenders Only)

Select a CPV code...

Places of delivery or performance (Tenders Only)

Select a Place of delivery...

Clear search

Grant Call for proposals limited/restricted to national Data Protection Authorities on reaching out to stakeholders in data protection legislation

Open for submission

Programme	Citizens, Equality, Rights and Values Programme (CERV)	Deadline model	single-stage
ID	CERV-2021-DATA	Opening date	06 May 2021
Types of action	CERV Project Grants	Deadline date	09 September 2021 17:00:00 Brussels time

Grant Call for proposals to protect and promote the rights of the child

Open for submission

Programme	Citizens, Equality, Rights and Values Programme (CERV)	Deadline model	single-stage
ID	CERV-2021-CHILD	Opening date	20 April 2021
Types of action	CERV Project Grants	Deadline date	07 September 2021 17:00:00 Brussels time

Grant Network of Towns

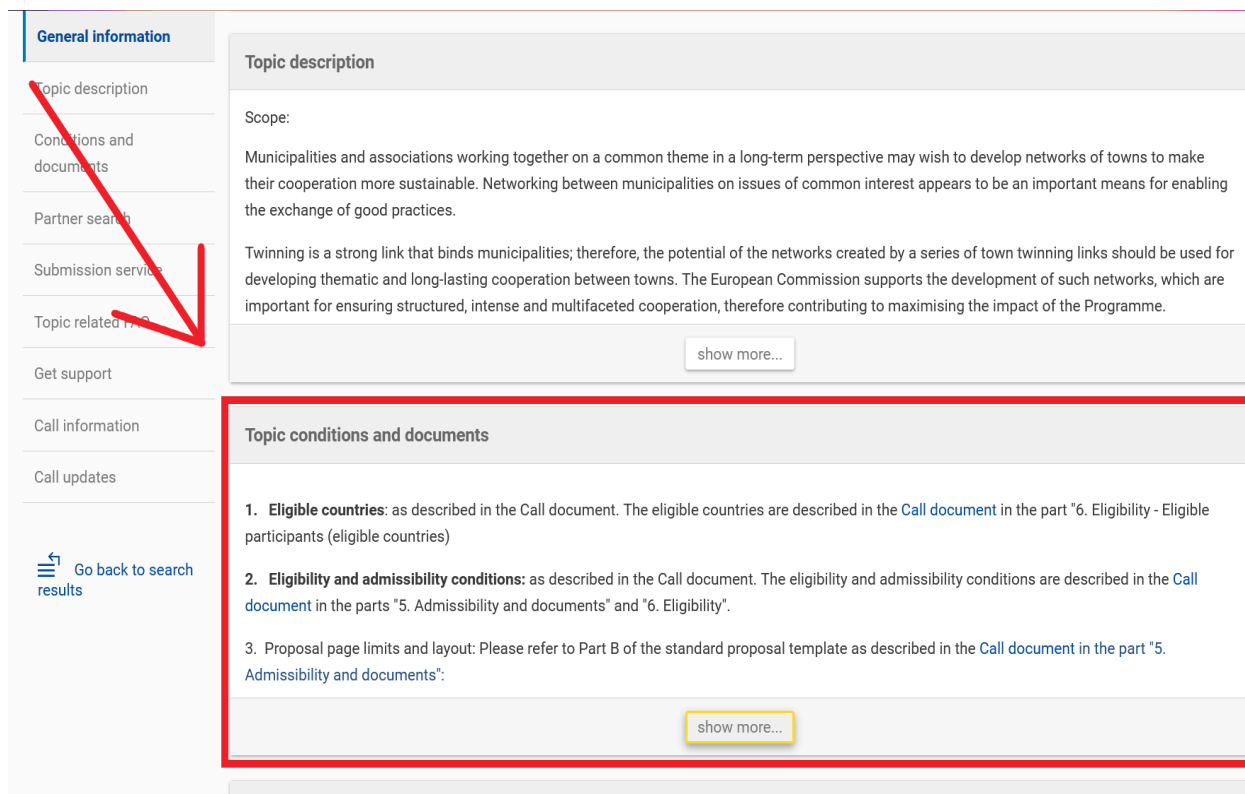
Open for submission

Programme	Citizens, Equality, Rights and Values Programme (CERV)	Deadline model	single-stage
ID	CERV-2021-CITIZENS-TOWN-NT	Opening date	20 May 2021
		Deadline date	26 August 2021 17:00:00 Brussels time

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Étape 3 : Télécharger le fichier dont vous avez besoin.

1) Se rendre dans la partie « **Topic conditions and documents** » de la page.



The screenshot displays a web interface with a sidebar on the left and a main content area on the right. The sidebar contains a menu with the following items: General information, Topic description, Conditions and documents, Partner search, Submission services, Topic related information, Get support, Call information, Call updates, and a 'Go back to search results' link. The 'Conditions and documents' item is highlighted with a red arrow pointing to the main content area. The main content area is divided into two sections: 'Topic description' and 'Topic conditions and documents'. The 'Topic conditions and documents' section is highlighted with a red border and contains the following text:

Topic conditions and documents

- 1. Eligible countries:** as described in the Call document. The eligible countries are described in the [Call document](#) in the part "6. Eligibility - Eligible participants (eligible countries)".
- 2. Eligibility and admissibility conditions:** as described in the Call document. The eligibility and admissibility conditions are described in the [Call document](#) in the parts "5. Admissibility and documents" and "6. Eligibility".
- 3. Proposal page limits and layout:** Please refer to Part B of the standard proposal template as described in the [Call document](#) in the part "5. Admissibility and documents".

show more...

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2) Dans la **partie 6**, choisir entre « Call document » ou « Standard proposal template ».

General information

Topic description

Conditions and documents

Partner search

Submission service

Topic related FAQ

Call information

Call updates

[Go back to search results](#)

5. Indicative timetable for evaluation and grant agreement: as described in the Call document.

Publication of the call: 20/05/2021

Deadline for submitting applications: August, 26,2021 17:00 (Brussels Time)

Evaluation period: September - October 2021

Information to applicants: October - November 2021

Signature of grant agreement: November- December 2021

6. Proposal templates, guidance and model grant agreements (MGA):

[Standard proposal template](#)

[Call document](#)

[Mono/Multi-beneficiary Model Grant Agreement](#)

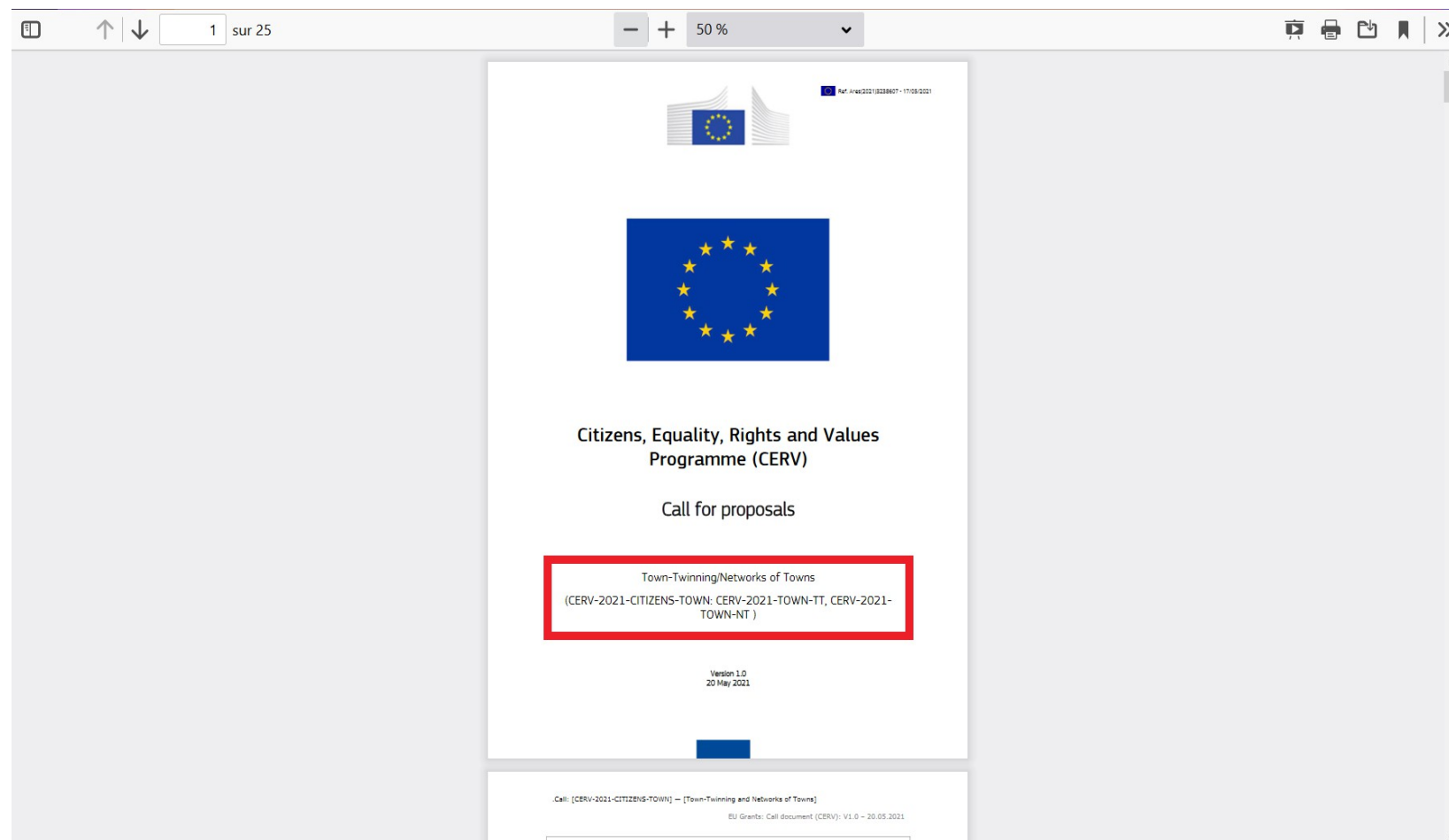
[CERV 2021-2022 work programme](#)

[Decision authorising the use of lump sums](#)

[Lump sums calculator](#)

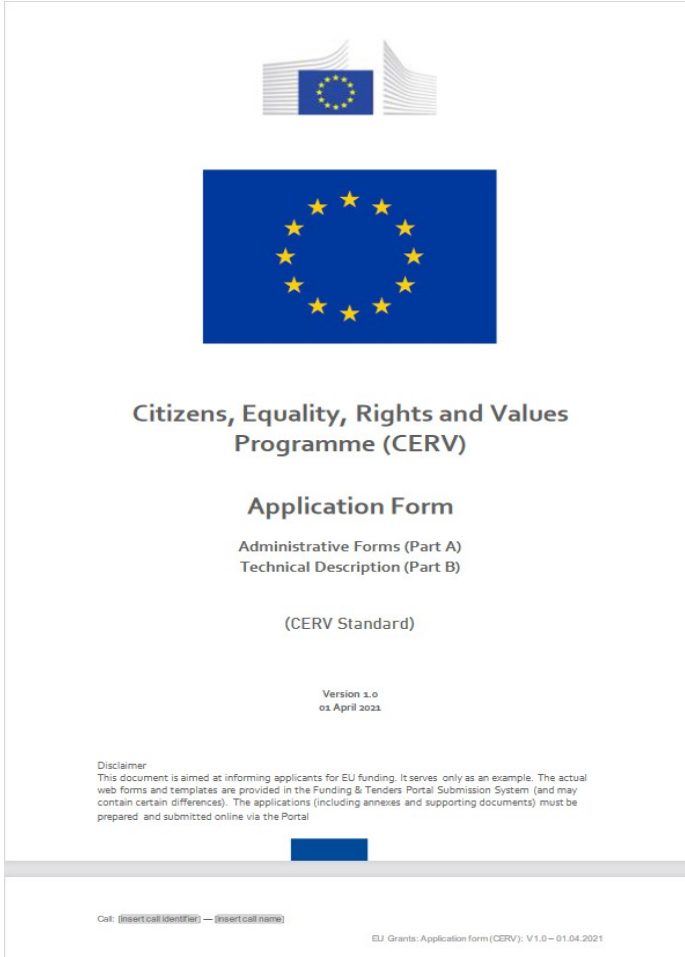
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Le « **Call document** » est spécifique à chaque appel (ici le jumelage et réseau de villes), et se présentera comme ceci :

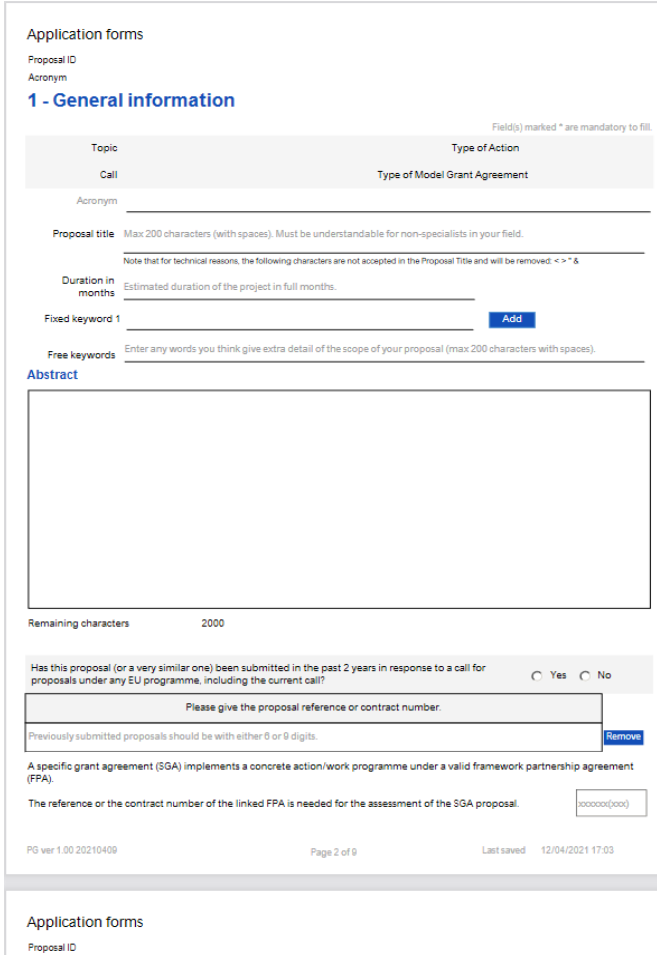


Comment télécharger un dossier ?

Le « **Standard proposal template** » vous donne un aperçu du formulaire que vous aurez à remplir en ligne, et se présente comme ceci :



The image shows the cover page of the 'Standard proposal template' for the Citizens, Equality, Rights and Values Programme (CERV). It features the European Union flag at the top, followed by the text 'Citizens, Equality, Rights and Values Programme (CERV) Application Form'. Below this, it specifies 'Administrative Forms (Part A)' and 'Technical Description (Part B)'. The version is 'Version 1.0' dated '01 April 2021'. A disclaimer at the bottom states that the document is for information and that actual forms are provided in the Funding & Tenders Portal Submission System. At the very bottom, there is a footer with 'EU Grants: Application form (CERV): V1.0 - 01.04.2021'.



The image is a screenshot of the online application form interface. It shows the 'Application forms' section with fields for 'Proposal ID' and 'Acronym'. The main section is titled '1 - General information' and includes a table for 'Topic' and 'Type of Action'. Below the table, there are input fields for 'Acronym', 'Proposal title' (with a character limit of 200), 'Duration in months', and 'Fixed keyword 1'. There is also a section for 'Free keywords'. An 'Abstract' section is visible with a large text area and a 'Remaining characters' indicator showing 2000. At the bottom, there are radio buttons for 'Yes' and 'No' regarding previous submissions, a field for 'Please give the proposal reference or contract number', and a 'Remove' button. The footer shows 'PG ver 1.00 20210409', 'Page 2 of 9', and 'Last saved 12/04/2021 17:03'.